

AUTHORIZED FEDERAL ACQUISITION SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

Special Item No. 132-51 INFORMATION TECHNOLOGY PROFESSIONAL
SERVICES

FPDS Code D301	IT Facility Operation and Maintenance
FPDS Code D302	IT Systems Development Services
FPDS Code D306	IT Systems Analysis Services
FPDS Code D307	Automated Information Systems Design and Integration Services
FPDS Code D308	Programming Services
FPDS Code D310	IT Backup and Security Services
FPDS Code D311	IT Data Conversion Services
FPDS Code D313	Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FPDS Code D316	IT Network Management Services
FPDS Code D317	Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services
FPDS Code D399	Other Information Technology Services, Not Elsewhere Classified

ZEL TECHNOLOGIES, LLC
54 OLD HAMPTON LANE
HAMPTON, VA 23669
(757) 722-5565
www.zeltech.com

Contract Number: **GS-35F-5558H**

Period Covered by Contract: **2-26-1998 through 2-25-2013**

General Services Administration
Federal Supply Service

Pricelist current through Modification #PS0002, dated 11 December 2007

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA *Advantage!* System. Agencies can browse GSA *Advantage!* by accessing the Federal Acquisition Service's Home Page via the Internet at <http://www.fssgsa.gov/>



TABLE OF CONTENTS

	<u>Pages</u>
Information for Ordering Offices.....	1
Terms and Conditions Applicable to Information Technology Professional Services (Special Item 132-51).....	12
IT Services Offered.....	16
Labor Category Descriptions.....	20
USA Commitment to Promote Small Business Participation.....	27
Suggested BPA Format	28
Information Technology Schedule Pricelist (Second Option Period)	29

INFORMATION FOR ORDERING OFFICES**SPECIAL NOTICE TO AGENCIES:****Small Business Participation**

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro-purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonable available information by using the *GSA Advantage!* on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, *GSA Advantage!* and the Federal Acquisition Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro-purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. Geographic Scope of Contract:

The minimum acceptable geographic scope of contract is the 48 contiguous states and the District of Columbia.

2. Contractor's Ordering Address and Payment Information:

Ordering: Zel Technologies, LLC
Attn: Contract Administration
54 Old Hampton Lane
Hampton, VA 23669

Payment: Zel Technologies, LLC
P.O. Box 101624
Atlanta, GA 30392-1624

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards **will** be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering agencies to obtain technical and/or ordering assistance.

757-722-5565 X3107 (Phone) 757-722-8516 (Fax)

When Authorized Dealers are allowed by the Contractor to bill ordering activities and accept payment, the order and/or payment must be in the name of the Contractor, in case of the Authorized Dealer.

7. Liability for Injury or Damage:

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. Statistical Data for Government Ordering Office Completion Standard Form 279:

Block 9: G. Order/Modification Under Federal Schedule
 Block 16: Data Universal Numbering System (DUNS): 82-573-2993
 Block 30: Type of Contractor - A. Small Disadvantaged Business
 Block 31: Woman-Owned Small Business - No
 Block 34: RESERVED
 Block 36: Contractor's Taxpayer Identification Number (TIN)
 54-1788344

4a. CAGE Code: ONPX4

4b. Contractor has registered with the Central Contractor Registration Database

5. FOB Destination

6. DELIVERY SCHEDULE

- a. Time of Delivery: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SIN

132-51 Information Technology Professional Services

DELIVERY TIME

30 days or as negotiated with ordering offices

- b. **Urgent Requirements:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt (Telephonic replies shall be confirmed by the Contractor in writing). If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

12. Discounts:

Prices shown are NET Prices; Basic Discounts have been deducted.

- a. **Prompt Payment:** 0% - ___ days from receipt of invoice or date of acceptance, whichever is later.
- b. **Quantity:** none
- c. **Dollar Volume:** none
- d. **Government Educational Institutions:** none
- e. **Other:** none

8. Trade Agreements Act of 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. Statement Concerning Availability of Export Packing:

None

10. Small Requirements:

The minimum dollar value of orders to be issued is \$5,000.00

11. Maximum Order:

- a. **Special Item 132-51 - Information Technology Professional Services:** The maximum dollar value per order for all IT Professional services will be \$500,000.

18. Ordering Procedures for Federal Supply Schedule Contracts.

In accordance with FAR 8.405:

Orders placed pursuant to a Multiple Award Schedule (MAS), using the procedures in FAR 8.405, are considered to be issued pursuant to full and open competition. Therefore, when placing orders under Federal Supply Schedules, ordering offices need not seek further competition, synopsise the requirement, make a separate determination of fair and reasonable pricing, or consider small business set-asides in accordance with subpart 19.5. GSA has already determined the prices of items under schedule contracts to be fair and reasonable. By placing an order against a schedule using the procedures outlined below, the ordering office has concluded that the order represents the base value and results in the lowest overall cost alternative (considering price, special features, administrative costs, etc.) to meet the Government's needs.

a. Orders placed at or below the micro-purchase threshold. Ordering offices can place orders at or below the micro-purchase threshold with any Federal Supply Schedule Contractor.

a. Orders exceeding the micro-purchase threshold but not exceeding the maximum order threshold. Orders should be placed with the Schedule Contractor that can provide the supply or service that represents the best value. Before placing an order, ordering offices should consider reasonably available information about the supply or service offered under MAS contracts by using the "GSA Advantage!" on-line shopping service, or by reviewing the catalogs/pricelists of at least three Schedule Contractors and selecting the delivery and other options available under the schedule that meets the agency's needs. In selecting the supply or service representing the best value, the ordering office may consider ---

- (1) Special features of the supply or service that are required in effective program performance and that are not provided by a comparable supply or service;
- (2) Trade-in considerations;
- (3) Probable life of the item selected as compared with that of a comparable item;
- (4) Warranty considerations
- (5) Maintenance availability
- (6) Past performance; and
- (7) Environmental and energy efficiency considerations.

b. Orders exceeding the maximum order threshold. Each schedule contract has an established maximum order threshold. This threshold represents the point where it is advantageous for the ordering office to seek a price reduction. In addition to following the procedures in paragraph b, above, and before placing an order that exceeds the maximum order threshold, ordering offices shall ---

- (1) Review additional Schedule Contractors' catalogs/pricelists or use the "GSA Advantage!" on-line shopping service;

- (2) Based upon the initial evaluation, generally seek price reductions from the Schedule Contractor(s) appearing to provide the best value (considering price and other factors); and
- (3) After price reductions have been sought, place the order with the Schedule Contractor that provides the best value and results in the lowest overall cost alternative. If further price reductions are not offered, an order may still be placed, if the ordering office determines that it is appropriate.

NOTE: For orders exceeding the maximum order threshold, the Contractor may:

- (1) Offer a new lower price for this requirement (the Price Reductions clause is not applicable to orders placed over the maximum order in FAR 52.216-19 Order Limitations);
- (2) Offer the lowest price available under the contract; or
- (3) Decline the order (orders must be returned in accordance with FAR 52.216-19).

d. Blanket purchase agreements (BPAs). The establishment of Federal Supply Schedule BPAs is permitted when following the ordering procedures in FAR 8.404. All schedule contracts contain BPA provisions. Ordering offices may use BPAs to establish accounts with Contractors to fill recurring requirements. BPAs should address the frequency of ordering and invoicing, discounts, and delivery locations and times.

e. Price reductions. In addition to the circumstances outlined in paragraph c, above, there may be instances when ordering offices will find it advantageous to request a price reduction. For example, when the ordering office finds a schedule supply or service elsewhere at a lower price or when a BPA is being established to fill recurring requirements, requesting a price reduction could be advantageous. The potential volume of orders under these agreements, regardless of the opportunity to secure greater discounts. Schedule Contractors are not required to pass on to all schedule users a price reduction extended only to an individual agency for a specific order.

f. Small business. For orders exceeding the micro-purchase threshold, ordering offices should give preference to the items of small business concerns when two or more items at the same delivered price will satisfy the requirements.

g. Documentation. Orders should be documented, at a minimum, by identifying the Contractor the item was purchased from, the item purchased, and the amount paid. If an agency requirements in excess of the micro-purchase threshold is defined so as to require a particular brand name, product, or feature of a product peculiar to one manufacturer, thereby precluding consideration of a product manufactures by another company, the ordering office shall include an explanation in the file as to why the particular brand name, product, or feature is essential to satisfy the agency's needs.

13. Federal Information Technology/Telecommunication Standards Requirements:

Federal departments and agencies acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering offices, shall be responded to promptly by the contractor.

13.1 Federal Information Processing Standards Publications (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 Federal Telecommunication Standards (FED-STDS):

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202) 619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number 301/975-2833.

14. Contractor Tasks/Special Requirements:

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All

costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.

NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.

(c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

(e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.

(g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.

(h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.

(i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.

(j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the

Government for any payment may arise until funds are available to the ordering Contracting Officer.

15. Contract Administration for Ordering Activities:

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the Government's convenience, and (m) Termination for Cause (see C.1.)

16. GSA Advantage!

GSA *Advantage!* is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA *Advantage!* will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA *Advantage!* by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

17. Purchase of Open Market Items

NOTE: Open market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract.

For administrative convenience, an ordering office contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) – referred to as open market items – to a Federal Supply Schedule Blanket Purchase Agreement (BPA) or an individual task or delivery order, **only if** –

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contract methods (Parts 13,14, and 15), and small business programs (Part 19));
- (2) The ordering office contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the aFederal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

1. Contractor Commitments, Warranties and Representations

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the product made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

2. Overseas Activities:

The terms and conditions of this contract shall apply to all orders for installation maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

None

Upon request of the Contractor, the Government may provide the Contractor with logistics support, as available, in accordance with all applicable Government regulations. Such Government support will be provided on a reimbursable basis, and will only be provided to the Contractors' technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. Blanket Purchase Agreements (BPAs):

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. Contractor Team Arrangements:

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

1. Installation, Deinstallation, Reinstallation

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. Section 508 Compliance.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following: www.zeltech.com

24. Prime Contractor Ordering from Federal Supply Schedules:

Prime Contractors (on cost reimbursable contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the Agency with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. Insurance—Work on a Government Installation

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. Software Interoperability

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. Advance Payments

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)

1. Scope

a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.

b. The Contractor shall provide services at the Contractors facility and/or the Government location, as agreed to by the Contractor and the ordering office.

2. Performance Incentives

a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.

b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. Order

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. Performance of Services

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT/EC Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. Stop-Work Order

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. Inspection of Services

The Inspection of Services-Fixed Price (AUG 1996) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection-Time-and-Materials and Labor-Hour (JAN 1986) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. Responsibilities of the Contractor

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 Rights in Data-General may apply.

8. Responsibilities of the Ordering Activity

Subject to security regulations, the ordering office shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

9. Independent Contractor

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the Government.

10. Organizational Conflicts Of Interest

a. Definitions.

"Contractor" means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

"Contractor and its affiliates" and "Contractor or its affiliates" refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An "Organizational conflict of interest" exists when the nature of the work to be performed under a proposed Government contract, without some restriction on activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the Government, ordering offices may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. Invoices

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering office on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. Payments

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. Resumes

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. Incidental Support Costs

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering agency in accordance with the guidelines set forth in the FAR.

15. Approval Of Subcontracts

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. Description of IT Services and Pricing**a. IT Services Offered:**

IT Facility Operation and Maintenance (FPDS CODE D301): ZELTECH provides a wide variety of information technology facility operation and maintenance services. We support the complete facility life cycle from helping a customer derive specific technical requirements from evolving operational needs; to completing the conceptual and detailed design for IT design and physical layouts; to procuring and installing IT, support, and high-end display equipment; to providing long term maintenance and support. This support can be of a highly technical nature such as installing and configuring equipment and off-the-shelf software, to more administrative tasks such as computer and physical security services.

IT Systems Development Services (FPDS CODE D302): ZELTECH specializes in the design, development, integration, and maintenance of systems and software using customer-oriented practices. We work closely with the customer to ensure we share a common understanding of the clients' needs, provide a detailed technical design of the proposed software approach, develop the requested software using a disciplined software development process, then test the product with an independent group of test personnel in a controlled testing laboratory. At all phases of this process, the customer is provided unparalleled access to the systems' development and progress. These systems could be relatively simple software applications, potentially built on top of commercial off-the-shelf software such as Microsoft Access™, or large, complex systems built up from distributed processors operating over local or wide area networks. This process can be easily tailored to rapidly develop software/system prototypes in an iterative fashion with close and routine customer interaction or following the more traditional waterfall model. In either case, our development services include software design, physical and logical database design, test planning and execution, configuration management, and quality assurance. In all cases, ZELTECH develops and delivers software/system documentation in accordance with a customer approved methodology.

IT Systems Analysis Services (FPDS CODE D306): ZELTECH utilizes a disciplined approach to analyze, design, and optimize a wide variety of operational, information, scientific, and business systems and processes. We use a series of detailed modeling and analytical techniques to work with a client, documenting their needs and processes, then presenting the findings for approval of the requirements document baseline. This modeling process not only documents high level needs, but also provides a detailed understanding of very detailed data/information requirements including accuracy and timeliness studies. Following agreement on these foundation documents, ZELTECH works with the customer to highlight needs and develop strategies for process improvement and/or system implementation. Included in this service area are the technologies and methodologies required to analyze legacy systems (commonly operating on older, unsupported hardware) and designing/implementing low-risk modernization efforts to retain legacy data libraries and software capabilities while updating hardware suites to today's standards. As above, ZELTECH develops and delivers software/ system documentation in accordance with a customer approved methodology.

Automated Information Systems Design and Integration Services (FPDS CODE D307): ZELTECH designs, integrates and supports a broad series of systems. We maintain the capability, using multiple state-of-the-art tools, to integrate legacy and/or newly developed software applications to operate in homogeneous or heterogeneous networked systems. Our services include, but are not limited to, system requirement analysis, design, throughput engineering, component procurement, installation, performance monitoring, training, security, and support (at any classification level.) Of specific interest, ZELTECH is highly experienced in systems integration to a directed target architecture or series of user documented standards (such as the Department of Defense's Defense Information Infrastructure Common Operating Environment.) This approach allows the modernization of old applications and development of new capabilities, and optimizes their integration into target architectures. These networks can be integrated over local or wide areas, in either secure or unsecured environments. Again, documentation and training can be developed to meet customer needs.

Programming and Millennium Conversion Services (FPDS CODE D308): ZELTECH develops software applications in multiple conventional, military, and emerging higher order languages. As discussed above, our software development methodology can be easily tailored to meet any customer-desired model from the informal development of prototypes to the more traditional waterfall software development model. All these models incorporate design, code, unit test, integration test, and overall system test procedures, tailored to individual customer needs. In addition, ZELTECH is a leader in providing millennium conversion solutions to its customers. As a Y2K solutions provider, we can make available the talents of experienced computer scientists, engineers, programmers, subject matter experts, analysts, and program managers to help solve Y2K problems. This wealth of talent enables us to assemble integrated teams of functional and technical experts to fully assess requirements and meet your needs. The ZELTECH Y2K approach employs proven strategies that support each of the five phases of Awareness, Assessment, Renovation, Validation, and Implementation that should be addressed in solving Y2K problems.

IT Backup and Security Services (FPDS CODE D310): ZELTECH offers backup and security services using a wide variety of local and remote techniques. These services include firewall development and installation, on-site backup, and remote site management. In addition, we develop highly customized automated tools and process management to provide data warehousing services to store and provide data validity checking/confirmation on numerous data types.

IT Data Conversion Services (FPDS CODE D311): ZELTECH provides IT conversion services across the spectrum of user needs. We can support conversion, update, and maintenance of databases, software applications, and networks. Examples of our services include, but are not limited to, detailed technical analysis of conversion requirements, overall target system design to host the converted data, data warehousing of legacy and converted data, test and verification of conversion fidelity and system performance, and post-conversion training and maintenance. As always, ZELTECH will deliver system/data documentation developed to meet customer needs.

IT Network Management Services (FPDS CODE D316): ZELTECH offers all facets of network support. Services offered include, but are not limited to, network requirements analysis, design, competitive component procurement, installation, local and remote operation and status monitoring, firewall implementation, security analysis and design, training, and network interoperability engineering. ZELTECH is also experienced in network conversions, including network operating system upgrades, bandwidth analysis and upgrade, and the integration of fast switched controllers. In addition, these services can be provided in classified or unclassified environments, without interrupting customer operations. ZELTECH will provide network technical documentation and training to meet customer needs.

Automated News Services, Data Services, or Other Information Services (FPDS CODE D317): ZELTECH provides a wide variety data services. Many of these services are highlighted in other paragraphs such as data conversion, warehousing, etc.; however, we also provide the processes and technologies to manage data as a separate and key part of automated systems. To accomplish this, we provide a series of data input, conversion, validation, and verification tools designed to ensure the fidelity of the data processed by the customers' target systems. In addition, accurate data is critical to the effective and accurate test and evaluation of automated decision support systems. ZELTECH provides the realistic data for the test of these key systems, and can provide the test data/scripts at any classification level requested by the customer. ZelTech also is a national leader in the use of meta-data based systems to extend the use of emerging database technologies.

Other Information Technology Services, Not Elsewhere Classified (FPDS CODE D399): Information Technology is ZELTECH's core business area. We support all aspects of IT initiatives. Examples of other services include, but are not limited to, independent program management for IT efforts being developed by other vendors; independent verification and validation of IT initiatives; risk management/evaluation; and

test and evaluation planning, execution, data reduction, and reporting. In addition, ZELTECH provides a myriad of geographical information system support services in four primary areas: digital cartography, imagery analysis (optical, multi/hyper spectral, and radar), terrain database development and conversion, and the development and maintenance of virtual reality databases for distributed interactive simulations. ZELTECH also provides a variety of modeling and simulation services including database development/support, simulation script development/execution, simulator/stimulator design and implementation, and operations concept validation.

Labor Category Descriptions**DIVISION MANAGER:**

Organizes research into coherent tasks and monitors staff work to ensure the quality and timeliness of the product. Extensive working knowledge/familiarity with DoD and Air Force automated data processing (ADP) policies and procedures. In-depth knowledge of DoD organizational structures, functions and procedures, as well as command relationships and responsibilities. Knowledge in DoD systems including: ground, airborne, space-based and C4I systems.

EDUCATION/EXPERIENCE. Division managers shall be at least one level above the program manager, and responsible for evaluating the program manager's performance. Individual shall possess a Master's degree; have at least twelve years of experience directly applicable to the work supervised; have at least eight years experience with governmental contracts; and have five years experience as a program manager on other governmental contracts. Additional experience in the field may serve as a substitute for the degree requirement. The Division manager must be in a policy making position.

PROGRAM MANAGER:

Responsible for planning and directing the performance of programs including cost, schedule and personnel. Responsible for project quality control ensuring that deliverables are produced on schedule and within budget. Corporate liaison to the customer.

EDUCATION/EXPERIENCE. Individual shall possess a Master's degree and have at least ten years experience directly applicable to the work supervised; demonstrate the ability to evaluate and propose solutions to complex organizational, technical, and analytical problems; be knowledgeable in engineering, technical management, and project management. Additional experience in the field may serve as a substitute for the degree requirement.

PRINCIPAL INVESTIGATOR:

Possesses acknowledged reputation within a given scientific, technical, functional, or management field. Shall have considerable experience in government and/or industry at the mid to senior level with high responsibilities for funding and personnel. Several referred presentations should be demonstrated. An experience track should reflect increasing levels of responsibility.

EDUCATION/EXPERIENCE. Individual shall possess a Doctorate degree; have at least twelve years of experience directly applicable to the work supervised; have at least eight years experience with governmental contracts; and have five years experience as a program manager on other governmental contracts. Additional experience in the field may serve as a substitute for the degree requirement.

QA MANAGER:

Establishes process improvement and re-engineering methodologies and principles to conduct process modernization projects. Develops functional area process and data models for use in designing and building integrated shared software and database management systems.

EDUCATION/EXPERIENCE. Individual shall possess a Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related scientific technical discipline; have at least six years experience in configuration management, verification and validation, software testing and integration, software metrics and their application to software quality assessment. Additional experience in the field may serve as a substitute for the degree requirement.

SENIOR ENGINEER:

Develops and modifies complex systems and develops complex subsystems to enhance the overall operational system. Applies analytical techniques when gathering information from users, defining work problems, designing a system of computer programs, and developing procedures to resolve the problems. Develops complete specifications to enable computer programmers to prepare required programs. Review task proposal requirements, gathers information, analyzes data, prepares project synopses, compares alternatives, prepares specifications for programs, resolves processing problems, coordinates work with programmers, and orients users to new systems.

EDUCATION/EXPERIENCE. Individual shall possess a Master's degree in engineering, computer science, or a related scientific field, and have at least ten years of experience in the technical discipline required to perform the task order. Additional experience in the field may serve as a substitute for the degree requirement.

SENIOR TEST ENGINEER:

Manages team that provides test planning and reporting support. Supports overall program definition by interpreting and translating contractual tasking into system requirements and maintaining clear traceability from high level system requirements to software work packages.

EDUCATION/EXPERIENCE. Individual shall possess a Master's degree in engineering, computer science, information systems or a related scientific or technical field. Must have at least six years of experience in information systems test and management. Additional experience in the field may serve as a substitute for the degree requirement. Must have proven ability to work independently or under only general direction on complex application problems.

SENIOR SYSTEMS ANALYST:

Provides technical and administrative contract support, leading teams performing design applications, software test, and requirements analysis. Analyzes software to determine current capabilities and system functions. Develops plans for ADP systems throughout the entire software development life-cycle. Develops and modifies complex systems and develops complex subsystems to enhance the overall operational system. Reviews task requirements, gathers information, analyzes data, prepares synopses, compares alternatives, prepares specifications, resolves processing problems, coordinates work with programmers, and orients users to new systems.

EDUCATION/EXPERIENCE. Individual shall possess a Master's degree in engineering, computer science, or in a field related to the area of work. Must have at least eight years of experience in the technical discipline required to perform the task order. Additional experience in the field may serve as a substitute for the degree requirement.

SENIOR INTELLIGENCE ANALYST:

Duties and responsibilities require creativity, judgment involving unusual and complex analytical problems, determining program objectives and requirements, and developing standards and guides for diverse analytical activities. Must have in-depth knowledge of DoD intelligence organizational structures, functions and procedures, as well as command relationships and responsibilities. Requires knowledge in DoD systems including: ground, airborne, space-based and C4I systems. Prepares status reports and deliveries/presentations on the effort for colleagues, subordinates, and end user representatives.

EDUCATION/EXPERIENCE. Individual shall possess a Master's degree, and have at least eight years experience in intelligence system initiatives. Additional experience in the field may serve as a substitute for the degree requirement.

LEAD SOFTWARE ENGINEER

Provides technical and administrative direction for personnel performing software development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, and for progress in accordance with schedules. Coordinate with the Program Manager to ensure problem solution and user satisfaction. Provides daily supervision and direction to technical staff.

EDUCATION/EXPERIENCE. Individual shall possess a Bachelor's degree in Computer Science, Information Systems, Engineering or other related scientific or technical field. Must have at least eight years of experience in analysis and design of business applications on complex systems for large-scale computers, data base management, and/or use of the programming languages such as ADA, C, and C++. Additional experience in the field may serve as a substitute for the degree requirement. Must have proven ability to work independently or under only general direction on complex application problems.

SENIOR SOFTWARE ENGINEER:

Analyzes, designs, and codes computer software possessing a wide range of capabilities, including numerous engineering, business, and records management functions. Develops plans for ADP systems from project inception to conclusion. Analyzes the problem and the information to be processed. Defines the problem, develops system requirements and program specifications, and prepares detailed flow charts, programs, and tests.

EDUCATION/EXPERIENCE. Individual shall possess a Bachelor's degree in Computer Science, Information Systems, Engineering or other related scientific or technical field. Must have at least six years of experience in analysis and design of business applications on complex systems for large-scale computers, data base management, and/or use of the programming languages such as ADA, C, and C++. Additional experience in the field may serve as a substitute for the degree requirement. Must demonstrate the ability to work independently or under only general direction on requirements that are moderately complex to analyze, plan, program, and implement.

CONFIGURATION MANAGER:

Develops functional area configuration management practices for cataloging and tracking all documentation, hardware, and software developed on or used by a program. Evaluates and selects configuration management tools and standards. Coordinates with users and systems development personnel on releases of both system-level software and application software. Prepares configuration management plans and procedures.

EDUCATION/EXPERIENCE. Individual shall possess a Bachelor's degree in Computer Science, Information Systems, Engineering or other related scientific technical discipline. Must have at least six years experience in configuration management, verification and validation, testing and integration, software metrics and their application to software quality assessment. Additional experience in the field may serve as a substitute for the degree requirement.

SYSTEMS ANALYST:

Provides technical and administrative expertise in performing design applications, software test, and requirements analysis. Analyzes software to determine current capabilities and system functions. Develops plans for ADP systems throughout the entire software development life-cycle. Develops and modifies complex systems and develops complex subsystems to enhance the overall operational system. Reviews task proposal requirements, gathers information, analyzes data, prepares project synopses, compares alternatives, prepares specifications for programs, resolves processing problems, coordinates work with programmers, and orients users to new systems.

EDUCATION/EXPERIENCE. Individual shall possess a Bachelor's degree in engineering, computer science, or in a field related to the area of work. Must have at least

six years of experience in the technical discipline required to perform the task order. Additional experience in the field may serve as a substitute for the degree requirement.

TEST ENGINEER:

Analyzes, develops and executes ADP system test plans and procedures. Coordinates closely with programmers and functional users to ensure proper implementation of system tests.

EDUCATION/EXPERIENCE. Individual shall possess a Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. Must have at least four years experience in information systems test and management. Additional experience in the field may serve as a substitute for the degree requirement. Must demonstrate the ability to work independently or under only general direction on requirements that are moderately complex to analyze, plan, program, and implement.

SYSTEM ADMINISTRATOR:

Responsible for providing system/network administration, engineering, and programming support in a UNIX and PC environment to include hardware, software and network configuration for software development, integration and testing activities. Provides expert analysis of system architecture and design, and makes necessary modifications to facilitate system growth and capability enhancements. Supports worldwide system deployments for exercise, demonstration, training, and delivery/installation.

EDUCATION/EXPERIENCE. Individual shall possess a Bachelor's degree in computer science or a related technical discipline, and have at least four years experience in providing networking solutions and support services, requirement's analysis, systems design, and network systems administration on a variety of different network and software products. Additional experience in the field may serve as a substitute for the degree requirement.

SOFTWARE ENGINEER:

Analyzes, develops and codes computer software programs for engineering, business, and records management functions. Analyzes the problem and the information to be processed.

EDUCATION/EXPERIENCE. Individual shall possess a Bachelor's degree in Computer Science, Information Systems, Engineering or other related scientific or technical field. Must have at least four years of experience in use of programming languages such as ADA, C, and C++. Additional experience in the field may serve as a substitute for the degree requirement. Must demonstrate the ability to work independently or under only general direction on requirements that are moderately complex to analyze, plan, program, and implement.

FUNCTIONAL ANALYST:

Provides functional and administrative expertise in developing requirements for integrated ADP applications, and software test. Analyzes software to determine current capabilities and system functions. Reviews task requirements, gathers information, analyzes data, prepares synopses, and compares alternatives.

EDUCATION/EXPERIENCE. Individual shall possess Bachelor's degree in Computer Science, Information Systems, Business, or other related discipline. Must have at least six years experience in functional knowledge of task order specific requirements, or developing functional requirements for complex integrated ADP systems.

DATABASE ENGINEER:

Designs database structures for engineering, business, and records management functions. Analyzes the problem and the information to be processed. Validates database design, engineers data distribution architectures, and creates data dictionaries. Utilizes automated tools in performance of these tasks.

EDUCATION/EXPERIENCE. Individual shall possess a Bachelor's degree in Computer Science, Information Systems, Engineering or other related scientific or technical field. Must have at least four years of experience in database management and the use of programming languages such as ADA, C, C++ and DBMS. Additional experience in the field may serve as a substitute for the degree requirement. Must demonstrate the ability to work independently or under only general direction on requirements that are moderately complex to analyze, plan, program, and implement.

PROGRAMMER:

Analyzes, develops and codes computer software programs for engineering, business, and records management functions. Analyzes the problem and the information to be processed.

EDUCATION/EXPERIENCE. Individual shall possess a Bachelor's degree in Computer Science, Information Systems, Engineering or other related scientific or technical field. Must have at least one year of experience in use of programming languages such as ADA, C, and C++. Additional experience in the field may serve as a substitute for the degree requirement. Reviews objectives and assignment details with higher level staff to insure thorough understanding; seeks assistance when guidelines are inadequate or when unanticipated problems arise.

PROJECT ADMINISTRATOR:

Provides cost and status reporting on a weekly, bi-weekly and/or monthly basis. Provides technical and administrative assistance to Program Managers regarding financial program issues, concerns or impacts.

EDUCATION/EXPERIENCE. Individual shall possess a Bachelor's degree and at least four years of experience as a financial/project administrator. Additional experience in the field may serve as a substitute for the degree requirement.

COMPUTER SECURITY SPECIALIST:

Analyzes criteria for access controls, storage, reproduction, transmission, and destruction of data maintained by automated systems requiring protection. Performs computer security assessments and evaluations of sensitive but not classified systems. Plans and conducts quantitative and qualitative security risk analyses, security evaluations and audits of information processing systems. Determines computer security compliance and effectiveness of information processing systems.

EDUCATION/EXPERIENCE. Individual shall possess a Bachelor's degree in Computer Science, Engineering, Mathematics, or equivalent and at least six years experience in the field. Additional experience in the field may serve as a substitute for the degree requirement.

**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

ZELTECH provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protege programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact Mr. Charles (Chuck) Mitchell, Sr. Director, Business Development; Phone: 757-722-5565; Fax: 757-722-5227; Email: chuck.mitchell@zeltech.com.

Suggested Blanket Purchase Agreement (BPA) format:

BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Ordering Activity		Date		Contractor		Date
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INFORMATION TECHNOLOGY SCHEDULE PRICELIST

OPTION PERIOD 2

LABOR CATEGORY	LABOR RATES				
	YEAR 1 2/08-2/09	YEAR 2 2/09-2/10	YEAR 3 2/10-2/11	YEAR 4 2/11-2/12	YEAR 5 2/12-2/13
Division Manager	\$170.29	\$178.80	\$187.74	\$197.13	\$206.99
Program Manager	\$125.21	\$131.47	\$138.04	\$144.94	\$152.19
Principal Investigator	\$195.46	\$205.23	\$215.49	\$226.26	\$237.57
QA Manager	\$109.60	\$115.08	\$120.83	\$126.87	\$133.21
Senior Engineer	\$120.84	\$126.88	\$133.22	\$139.88	\$146.87
Senior Test Engineer	\$99.00	\$103.95	\$109.15	\$114.61	\$120.34
Senior Systems Analyst	\$116.26	\$122.07	\$128.17	\$134.58	\$141.31
Senior Intelligence Analyst	\$122.79	\$128.93	\$135.38	\$142.15	\$149.26
Lead Software Engineer	\$122.24	\$128.35	\$134.77	\$141.51	\$148.59
Senior Software Engineer	\$109.97	\$115.47	\$121.24	\$127.30	\$133.67
Configuration Manager	\$110.48	\$116.00	\$121.80	\$127.89	\$134.28
Systems Analyst	\$108.07	\$113.47	\$119.14	\$125.10	\$131.36
Test Engineer	\$81.51	\$85.59	\$89.87	\$94.36	\$99.08
System Administrator	\$107.06	\$112.41	\$118.03	\$123.93	\$130.13
Software Engineer	\$92.85	\$97.49	\$102.36	\$107.48	\$112.85
Functional Analyst	\$106.65	\$111.98	\$117.58	\$123.46	\$129.63
Database Engineer	\$97.84	\$102.73	\$107.87	\$113.26	\$118.92
Programmer	\$72.92	\$76.57	\$80.40	\$84.42	\$88.64
Project Administrator	\$80.47	\$84.49	\$88.71	\$93.15	\$97.81
Computer Security Specialist	\$106.04	\$111.34	\$116.91	\$122.76	\$128.90

These rates are applicable to services in ZelTech's facilities

Last update 12/06/07